TAMMIE CORCORAN

Technical Writer and Communications Specialist

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Experience and Key Competencies

Key Competencies

Technical Writing

Editing/Proofreading

Project Management

Web Development/Design

Content Management Systems

Communications Strategy

Web Copywriting

Graphic and UI/UX Design

Data Analysis/Presentation

Education

Organizational Leadership
Penn State University

B.A., Communications
University of Maryland Univ College

M.S., Digital Forensics
University of Maryland Univ College

Writing Skills

user manuals • training guides

complex technical diagrams

statements of work • requirements

style guides • gap analyses • infographics

quick reference guides • test scripts

standard operating procedures

design documents • proposals

feasibility studies • RFPs • RFQs

proofreading and editing • data mapping

process improvement • best practices

online guides and manuals

Applications

Microsoft:
Word, Access, Excel, Power-Point, OneNote, Publisher, Visio

Adobe:
Illustrator, Photoshop, RoboHelp

Content Management:
SharePoint, Krystal DMS, MadCap Flare